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APPROVED MINUTES

COMMISSION REGULAR MEETING SEPTEMBER 27, 2022

The Port of Seattle Commission met in a regular meeting Tuesday, September 27, 2022. The meeting was held at the Seattle-Tacoma International Airport Conference Center, located at 17801 International Blvd, Seattle WA, Mezzanine Level, Seattle, Washington, and virtually on Microsoft Teams. Commissioners Calkins, Cho, Felleman, Hasegawa, and Mohamed were present.

1.

CALL to ORDER

The meeting was convened at 10:30 a.m. by Commission President Ryan Calkins.

2.

EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss three matters regarding litigation/or potential litigation/or legal risk per RCW 42.30.110(1)(i), and one matter regarding litigation/or potential litigation/or legal risk, per RCW 42.30.110(1)(i) and labor relations per RCW 42.30.140(4)(a) for approximately 85 minutes, with the intention of reconvening the public session at 12:00 p.m.

Following the executive session, the public meeting reconvened at 12:05 p.m.

Commission President Calkins led the flag salute.

3.

APPROVAL of the AGENDA

The agenda was approved as amended, with Agenda Item 8j pulled from the consent agenda to be discussed separately, Agenda Item 8k removed from the meeting agenda; and Agenda Item 11a reordered to be the last presentation of the day.

In favor: Calkins, Cho, Felleman, and Hasegawa and Mohamed (5)

Opposed: (0)

4.

SPECIAL ORDERS OF THE DAY

4a. Swearing in of Port of Seattle Chief of Police (no enclosure)

Executive Director Metruck administered the Oath of Office to newly appointed Chief of Police Michael Villa.

Chief Villa was joined by his wife, family, and staff, for the ceremony.

Members of the Commission congratulated Chief Villa and commented in support of his appointment.

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

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EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meetingrelated announcements.

6.

COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung provided a report regarding discussion held at the Board

of Ethics meeting held on Thursday, September 15th; the Sustainability, Environment, and Climate Committee held on September 26; and the Waterfront and Industrial Lands Committee meeting held on September 26.

Board of Ethics

Members of the Board welcomed newly appointed Member Lindsay Pulsifer; overviewed the last organizational meeting held; were issued Port-emails for conducting Port business; received a status update on the Ethics Code Review Project; and discussed future steps for the Board. The Board will continue to receive project updates and will meet as necessary to conduct its work.

Sustainability, Environment, and Climate Committee

The Sustainability, Environment, and Climate Committee convened by Commissioners Calkins and Hasegawa met on September 26, where they were briefed on the ground transportation analysis and ground transportation access plan (GTAP). Commissioners welcomed David Tomporowski, who recently joined the Port to manage the GTAP program, then offered their input on various program options and incentives to reduce the number of vehicles and for greenhouse gas reduction.

Commissioners also received a briefing on Trees and Forest Stewardship opportunities and offered their input on next steps and timing – to bring the Trees and Forest Stewardship principles and SEA land stewardship plan together for action in late Q1 or early Q2, which will include habitat, creeks and streams.

Waterfront and Industrial Lands Committee

Commissioners Felleman and Hasegawa convened the Waterfront and Industrial Lands Committee meeting on September 26, and received a briefing on the City of Seattle's Final EIS on Industrial Lands zoning from External Relations staff. The EIS is expected to be released on September 29th. Staff are working with Commissioners Hasegawa and Felleman to determine the Port's response to the EIS.

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PUBLIC COMMENT

Public comment was received from the following individual(s):

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-

The following people spoke regarding World Tourism Day and the environmental impacts of cruise as leisure tourism: Iris Antman; Peggy Printz; Jordan Van Voast; Andrea O'Ferrall; Stacy Oaks; Robin Briggs; and Tom Barnard.

The following person spoke regarding the issues related to greenhouse gas emissions:

Bill Meyers.

The following people spoke in support of Agenda Item 11a and the partnership between the Port and the Seattle Aquarium: Melissa Mager, Chair of the Seattle Aquarium; and Martha Kongsgaard.

The following person, representing SEIU6, spoke regarding the need and support for worker healthcare: Sandra Toussaint.

The following person spoke regarding climate impacts from airport operations: Bernedine Lund.

The following person, representing ILWU Local 19, spoke in support of the cruise industry and the jobs it brings to the region, and to support for Terminal 46 as a cargo facility:

Dan McKisson.

In lieu of spoken comment, written comment was submitted by Linda Carroll regarding mega cruise ships in Puget Sound and the effects they have on the ecosystem.

[Clerk's Note: All written comments are combined and attached here as Exhibit A.]

8.

CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a.

Approval of Minutes of the Regular Meeting of September 13, 2022.

8b.

Authorization for the Executive Director to Proceed with Design of the Baggage Claim 15 and 16 Replacement Project at Seattle-Tacoma International Airport in the Amount of \$3,592,000. (CIP # C801127)

Request document(s) included an agenda memorandum and presentation.

8c.

Authorization for the Executive Director to Proceed with the Radio Microwave Redundancy Loop Project; to Execute Contract(s) for Hardware, Software, and Services; and to Execute up to Three Leases for Port Capacity on Microwave Towers, for a Total Project Cost Not-to-Exceed \$2,500,000 and 5-Year Lease Costs Estimated at \$840,000. (CIP # C801263)

Request document(s) included an agenda memorandum.

8d.

Authorization for the Executive Director to Execute a New Collective Bargaining Agreement (CBA) Between the Port of Seattle and the International Association of Firefighters, Local 1257, Representing Firefighters at the Port of Seattle Covering the Period from January 1, 2022, through December 31, 2024.

Request document(s) included an agenda memorandum and agreement.

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Authorization for the Executive Director to Execute a New Collective Bargaining Agreement (CBA) Between the Port of Seattle and Teamsters Local 117 Representing Parking Services Revenue Representatives in Our Aviation Landside Operations Department, Covering the Period from June 1, 2022, Through May 31, 2023.

Request document(s) included an agenda memorandum and agreement.

8f.

Authorization for the Executive Director to Execute a New Collective Bargaining Agreement (CBA) Between the Port of Seattle and Teamsters Local 117 Representing Employee Parking Bus Drivers in our Aviation Landside Operations Department, Covering the Period from June 1, 2022, Through May 31, 2023.

Request document(s) included an agenda memorandum and agreement.

8g.

Authorization for the Executive Director to Execute a Contract Extension with Everbridge for Emergency Notification Software for a Period Not-to-Exceed Five Years in an Amount Not-to-Exceed \$400,000 Over a Five-Year Period.

Request document(s) included an agenda memorandum.
8h.

Commission Determination that a Competitive Process is Not Appropriate or Cost Effective and Exemption of Contract from a Competitive Process Consistent with RCW 53.19.020; and Authorization for the Executive Director to Execute a Contract(s) with Okamoto Strategies, Smith Global, and Ken Johnsen, in an Amount Not-to-Exceed \$300,000, for the Port's Maritime Independent External Review Panel.

Request document(s) included an agenda memorandum.
8i.

Authorization for the Executive Director to Increase Funding for the Interim Westside Fire Station Project, at Seattle-Tacoma International Airport, by \$300,000, for a New Total of \$10,388,000, to Complete Improvements to the Building Prior to Occupancy. (CIP# C800876)

Request document(s) included an agenda memorandum.
8j 1.

Authorization for the Executive Director to Execute a Contract for Natural Gas Supply to the Seattle-Tacoma International Airport (SEA) in the Amount of \$12,000,000.

Request document(s) included an agenda memorandum.

1

Agenda Item 8j was removed from the Consent Agenda and addressed separately below.

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Authorization for the Executive Director to Execute a contract in the Amount of \$3,500,000 for Contracted Law Enforcement Services.

Request document(s) included an agenda memorandum.
The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8f, 8g, 8h, and 8i carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

ITEMS REMOVED FROM THE CONSENT AGENDA

8j.

Authorization for the Executive Director to Execute a Contract for Natural Gas Supply to the Seattle-Tacoma International Airport (SEA) in the Amount of \$12,000,000.

Request document(s) included an agenda memorandum.

Presenter(s):

Keith Warner, Utilities Business Manager, AV Facilities and Infrastructure Group
Stephanie Meyn, Climate Program Manager, AV Environmental Programs Group
Clerk Hart read Item 8J into the record.

Executive Director Metruck introduced the item and presenters.

Discussion ensued between Commission and staff regarding:

- the definition of natural gas;
- how this purchase fits into the Port's environmental goals;
- renewable gas included in the supply;
- the cost of renewable gas vs. non-renewable;
- the level of renewable gas supply needed to maintain our goals;

- suppliers and mitigating slippage leakage;
 - opportunities for credits and increasing levels if needed; and
 - no current federal incentives for heating fuel at this time.
- The motion, made by Commissioner Cho, carried by the following vote:
In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

10. NEW BUSINESS

2

Agenda Item 8k was removed from the agenda in its entirety.

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11. PRESENTATIONS AND STAFF REPORTS
11b.

2023 Central Services Preliminary Budget and Portwide Rollup Briefing.

Presentation document(s) included an agenda memorandum and presentation.
Presenter(s):

Steve Metruck, Executive Director
Michael Tong, Director Corporate Budget, Finance & Budget
Dan Thomas, Chief Financial Officer, Finance & Budget
Krista Sadler, Director, ICT Technology Delivery
Commission Clerk Michelle Hart read Item 11b into the record.
Executive Director Metruck introduced the item.

The presentation addressed:

- the 2023 budget timeline;
- strategy to budget process;
- key 2023 budget drivers
- the 2023 preliminary portwide operating budget;
- the 2023 baseline budget;
- 2023 new budget requests;
- the 2023 proposed operating budget;
- 2023 proposed FTEs summary;
- the 2023 community programs summary;
- the five-year CIP;
- equity in budgeting; and
- the remaining 2023 budget schedule.

Members of the Commission thanked staff for the presentation. Discussion included community programs, tourism marketing, innovation funding, what is being done to advance green jobs in 2023, and funding health insurance for airport workers.

(The regular meeting recessed at 2:53 p.m. and reconvened at 2:55 p.m.)

11c.

South Concourse Evolution Project Briefing.

Presentation document(s) included an agenda memorandum and presentation.
Presenter(s):

Lance Lyttle, Managing Director, Aviation Director's Office
Ken Warren, Capital Program Leader, AV Project Management Group
Commission Clerk Michelle Hart read Item 11c into the record.
Executive Director Metruck introduced the item.

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The presentation addressed:

- an update to the Commission on the status of the South Concourse Evolution Project (formerly, South Satellite Renovation; part of S Gates Renewal Program); and
- notice of intent to return next month for authorization to procure project management support, design, and contractor teams; and to use the alternative delivery pathway to start design and pre-construction.

Members of the Commission and staff discussed how the Port can make sure contractors are meeting their own equity goals; partnering with contractors and subcontractors to ensure a diverse workforce; and data collection and knowing those numbers.

11a.

Port - Aquarium Strategic Relationship Briefing.

Presentation document(s) included an agenda memorandum, agreement, previously adopted order, presentation 1, and presentation 2.

Presenter(s):

David Yeaworth, Strategic Advisor, Commission Office

Bob Davidson, President & CEO, Seattle Aquarium

Susan Bullerdick, Director of Capital Projects, Seattle Aquarium

Derek Baker, Director of Strategic Initiatives & Government Affairs, Seattle Aquarium

Tom Hennes, Principal & Founder, Thinc Design

Cynthia Lee, Senior Curator, Experience & Interpretation, Thinc Design

Lukas Thorn, Senior Exhibit Designer, Thinc Design

Commission Clerk Michelle Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

The presentation addressed:

- in 2021 the Port of Seattle Commission voted to contribute \$5 million to the Seattle Aquarium as a means of 1) developing a "strategic relationship" 2) helping to fund the forthcoming Ocean Pavilion, and 3) to create a marine-focused exhibit in the Pavilion. The order also asked that the Executive Director forge a Memorandum of Understanding (MOU) between the Port and the Aquarium to create a framework for the relationship and distribution of funds;
- elements of the executed Memorandum of Understanding including a work group to be established with representatives from both parties to investigate opportunities for the two institutions to collaborate; the development of biennial work plans on matters of common interest related to the mission and values of both parties; and the marine exhibit titled 'The Port Sound Walk,' which will provide visitors with an audio experience of underwater life and a display of port-related jobs.

The Commission received a briefing from the Aquarium, Thinc Design, and Port staff on elements and design of 'The Port Sound Walk,' plans for forming the work group, and creating and implementing the inaugural biennial work plan.

Members of the Commission and staff discussed design of the exhibit; community engagement strategy; and economic and community development.

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(Commissioner Hasegawa exited the meeting at 3:59 p.m.)

12.

QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

At this time, Executive Director Metruck and Members of the Commission recognized retiring Interim Chief of Staff Mike Merritt and thanked him for his years in service to the Port and accomplishments during his tenure.

Executive Director Metruck and Members of the Commission also recognized Jeffrey Brown, Aviation Chief Operating Officer, for his time in service at the Port. Mr. Brown will be leaving Port service in October.

13.

ADJOURNMENT

There was no further business and the meeting adjourned at 4:29 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Toshiko Hasegawa, Commission Secretary

Minutes approved: September 27, 2022

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